

Sutter County
System Improvement Plan Approval Document
Received: September 16, 2004

Program Areas	Improvement Plan			Anticipated Date of Completion
	*Required		Strategy	
	Yes	No		
Safety:				
<ul style="list-style-type: none">Recurrence of Maltreatment		X	<p>Develop policy and procedure for uniform coding of ethnicity and language codes.</p> <p>Review statistical data and identify cases to be reviewed to determine if earlier intervention is possible.</p> <p>Referral to community services. Determine what resources are available and how they can be consistently accessed by staff and families.</p> <p>- Determine Workgroup’s tasks and assign staff to analyze and implement goals.</p> <p>- Review statistical data and identify cases for review of services/interventions.</p> <p>- Analyze current policy of coding of client’s ethnicity in CWS/CMS.</p> <p>- Develop criteria/protocol to decrease rates of maltreatment.</p> <p>- Deliver results of review and recommendations to Management Workgroup.</p> <p>- Develop policy changes as needed and make recommendation to Management Workgroup.</p> <p>- Develop and provide training to staff in new ethnicity coding.</p> <p>- Management approval of all recommended policies.</p> <p>- Develop training based on results of new criteria/protocol.</p> <p>- Review current resources.</p> <p>- Develop procedure for accessing/developing community resources.</p>	<p>11/1/04</p> <p>1/31/05</p> <p>2/28/05</p> <p>4/1/05</p> <p>5/1/05</p> <p>5/1/05</p> <p>6/15/05</p> <p>6/31/05</p> <p>7/31/05</p> <p>7/31/05</p> <p>10/31/05</p>

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			<ul style="list-style-type: none"> - Training of staff on all new adopted policies completed. - Beginning meeting with newly formed Interagency Collaborative Workgroup. 	10/31/05 11/15/05
			<i>Data reports and contact with county will be used to monitor progress.</i>	
<ul style="list-style-type: none"> • Abuse/Neglect in foster care 		X		
<ul style="list-style-type: none"> • Timely ER Response (process measure) 		X		
<ul style="list-style-type: none"> • Social Worker Visits with child (process measure) 		X	<p>Review discrepancy of extraction of data by State and Safe Measures.</p> <ul style="list-style-type: none"> - Assess when and where State and Safe Measures pulls data from CWS/CMS. <p>Increase compliance to a minimum of 90%.</p> <ul style="list-style-type: none"> - Analyze data to determine barriers in making timely home visits and/or entering contacts into CWS/CMS. - Develop a consistent policy as to timing of monthly contacts and data entry into CWS/CMS. - Determine how compliance is monitored and maintained within Sutter County. - Determine Workgroup's tasks and assign staff to analyze and implement goals. - Identify where data is extracted within CWS/CMS. - Analyze the data for trends/patterns. - Determine "Training Needs Assessment Update" Workgroup's tasks and assign staff to conduct needs assessment and make training topic recommendations. - Identify method to monitor compliance. - Deliver results of review and Needs Assessment, and make recommendations to Management. - Develop identified trainings to CWS staff - Management approval of all 	11/1/04 12/15/04 12/31/04 3/1/05 4/1/05 5/1/05 5/30/05 6/30/05

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			recommended policies. - Implement monitoring methods on gathered statistics from State identified area of CWS/CMS. - Training of staff on all new adopted policies completed. - Develop reports to identify CWS staff not in compliance and corrective action plans.	8/1/05 10/31/05 Ongoing
Permanency				
• Time to Reunification		X	Develop more services for families and children ages 0 to 5 because they are considered at higher risk of abuse.	
• Time to Adoption		X	Children under the age of 5 are more likely to be adopted in the 24-month timeframe. - Not all relatives are approved for placement. - Non-kin adoptive parents adopted more children. - Need to provide further services and training to Kin Care homes.	
• Placement Stability		X	Improve stability for teenagers.	
• Foster Care re-entry	X		New Procedure prior to returning a child to their parent/guardian as follows: - Use the Structured Decision Making tool to assess risk. - Case Manager and Supervisor staff the case prior to changing a case from a Family Reunification case to a Family Maintenance case. - The Case Manager, Supervisor and Program Manager staff the case prior to dismissing dependency. Systemically: - Work with State CWS/CMS System Support Consultant, and provide staff training to ensure proper data entry. <i>Data reports and contact with county will be used to monitor progress.</i>	5/05
Well-Being				
• Preserving				

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family relationships				
• Least Restrictive Placements				
• ICWA Placements				
• ILP				

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Program Areas	Improvement Plan			Measurement Method and/or Due Date
	*Required		Strategy	
	Yes	No		
Systemic				
<ul style="list-style-type: none">Statewide Information System			Work with State CWS/CMS System Support Consultant, and provide staff training to ensure proper data entry.	
<ul style="list-style-type: none">Case Review System				
<ul style="list-style-type: none">Quality Assurance System				
<ul style="list-style-type: none">Training				
<ul style="list-style-type: none">Service Array				
<ul style="list-style-type: none">Agency Responsiveness to the Community				
<ul style="list-style-type: none">Foster and Adoptive Parent Licensing, Recruitment and Retention				

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